

CHELAN COUNTY COMMISSIONERS  
MINUTES OF FEBRUARY 7&8, 2022

**Monday, February 7, 2022**

**9:00:00 A.M. Opening – Pledge of Allegiance**

Chairman Overbay calls the meeting to order. Present for session are Commissioners Bugert and Gering, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity.

**9:02:16 A.M. Consent Agenda**

Upon motion and second by Commissioners Gering and Bugert, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:
  - a) Luis Lozano, Community Development, Transfer
  - b) Carole Macy, Clerk, Step Increase
  - c) Lindsey Wapato, Clerk, New Hire
  - d) Mallory Hockett, Clerk, New Hire
  - e) Darren Humble, Regional Justice Center, Retirement
  - f) Octavio Martin Del Campo, Public Works, Termination

**9:03:26 A.M. Board Discussion**

- Email response regarding Planning Commission meetings
- Commissioner Gering to attend RUN upcoming meeting and Development Disability Meetings
- Stehekin Road
- WSU and Juvenile departmental funding and budgets
- NACO conference this week
- Karma Canyon Winery correspondence
- County Assessor Deanna Walter Re: HB 1921
- PRSA Board Interlocal Agreement
- Community participation in hiring of new Community Development Director

**9:40:31 A.M. Executive Session**

Upon motion and second by Commissioners Bugert and Gering, the Commission unanimously approves to move into a 5 minute Executive Session Pursuant to RCW 42.30.110(b) to consider the selection site or acquisition of real estate by lease or purchase.

**Executive session is extended by 5 minutes – Public Notified**

**9:50:11 A.M. Move back to regular session**

**Continued Board Discussion**

- Pathways Plan long term maintenance

- organizational assessment survey

10:06:44 A.M. **County Administrator Cathy Mulhall**

10:07:13 A.M. **Executive Session**

Upon motion and second by Commissioners Gering and Bugert, the Commission unanimously approves to move into a 10 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

**Executive session extended by 5 minutes – Public Notified**

10:23:30 A.M. **Move back to regular session**

**Discussion**

1. HR Update
2. Administrative Update

10:44:51 A.M. **Action**

Upon motion and second by Commissioner Bugert and Gering, the Commission unanimously approves the action items as follows:

1. Resolution #2022-22 RE: Appointment of Kirk Laird to the Noxious Weed Control Board as At Large Representative
2. Resolution #2022-23 RE: Appointment of Harry Malloy to Chelan County Civil Service
3. Grant Services Agreement RE: 2022 Lodging Tax Funded Activities with Upper Valley Historical Society 20220207A2-1
4. FreeDoc Software Proposal 20220207B4-2

11:00 A.M. **Natural Resources Director Mike Kaputa**

11:01:51 A.M. **Executive Session**

Upon motion and second by Commissioners Gering and Bugert, the Commission unanimously approves to move into a 15 minute Executive Session Pursuant to RCW 42.30.110(b) to consider the selection site or acquisition of real estate by lease or purchase.

**Executive session extended by 10 minutes – Public Notified**

11:25:21 A.M. **Move back to regular session**

**Discussion**

1. Guest: Chelan-Douglas Land Trust
2. Amendment 9 to consulting services agreement with Natural Systems Design for alluvial water storage technical support

3. Amendment to agreement with WA Military Department for generator procurement
4. Professional assistance agreement with The Beck Group for forest products campus manufacturing planning assistance
5. Amendment to agreement with WA Military Department for mobile mapping
6. Amendment number 1 with WA Recreation and Conservation Office for Hansen Eagle Creek fish passage project
7. Consulting services agreement with ASM Affiliates, Inc., for Eagle Creek Culverts Project cultural resources survey
8. Professional services agreement with Tetra-Tech for FEMA project grant benefit-cost analysis

**11:48:24 A.M. Action**

Upon motion and second by Commissioner Bugert and Gering, the Commission unanimously approves the action items as follows:

1. Amendment 9 to consulting services agreement with Natural Systems Design for alluvial water storage technical support 20220207A5-1
2. Amendment to agreement with WA Military Department for generator procurement 20220207A5-2
3. Professional assistance agreement with The Beck Group for forest products campus manufacturing planning assistance 20220207A5-3
4. Amendment to agreement with WA Military Department for mobile mapping 20220207A5-4
5. Amendment number 1 with WA Recreation and Conservation Office for Hansen Eagle Creek fish passage project 20220207A5-5
6. Consulting services agreement with ASM Affiliates, Inc., for Eagle Creek Culverts Project cultural resources survey 20220207A5-6
7. Professional services agreement with Tetra-Tech for FEMA project grant benefit-cost analysis 20220207A5-7

**12:05:17 P.M. Recess**

**1:30:04 P.M. Jail Business Manager Nicole Thompson**

**Discussion**

1. Departmental Update
2. Performance Measures Update

**1:52:33 P.M. Executive Session**

Upon motion and second by Commissioners Gering and Bugert, the Commission unanimously approves to move into 10 minute Executive Session Pursuant to RCW 42.30.110(d) to review negotiation on the performance of publicly bid contracts.

2:02:42 P.M. **Move back to regular session**

2:03:14 P.M. **Economic Development/Housing Coordinator Sasha Sleiman**

**Discussion**

1. 2060 Fund Contracts - Termination for Convenience Clause Updated
2. Hotel Leasing Rapid Rehousing Grant
3. Broadband Action Team
4. CHG Budget Revisions
5. Legislative Update

2:15:12 P.M. **Action**

Upon motion and second by Commissioner Bugert and Gering, the Commission unanimously approves the action items as follows:

1. Agreement with Chelan Valley Housing Trust for Utilization of Chelan –Douglas Affordable Housing for all Funds 20220207A2-3
2. Agreement with Housing Authority of Chelan County & City of Wenatchee for Utilization of Chelan –Douglas Affordable Housing for all Funds 20220207A2-4
3. Agreement with Share Community Land Trust for Utilization of Chelan –Douglas Affordable Housing for all Funds 20220207A2-5
4. Agreement with Common Ground Housing Trust for Utilization of Chelan –Douglas Affordable Housing for all Funds 20220207A2-6
5. Hotel Leasing Rapid Rehousing Grant Application 20220207A2-7

2:16:29 P.M. **Continued Discussion Re: Moss Adams Proposal**

2:20:50 P.M. **Action**

Upon motion and second by Commissioner Bugert and Gering, the Commission unanimously approves the action items as follows:

- Moss Adams Master Services Agreement Statement of Work

2:21:37 P.M. **Continued Discussion Re: Update on Broadband Action Team**

2:35:42 P.M. **Action**

Upon motion and second by Commissioner Gering and Bugert, the Commission unanimously approves the action items as follows:

- Letters of Support to Senators Re: Senate Bill 5868 20220207C8-1

2:36:39 P.M. **Executive Session**

Upon motion and second by Commissioners Bugert and Gering, the Commission unanimously approves to move into a 3 minutes Executive Session Pursuant to RCW 42.30.110(b) to consider the selection site or acquisition of real estate by lease or purchase.

2:39:55 P.M. **Move back to regular session**

**Continued Board Discussion**

- ARPA recovery funds
- Requested letter of support for food distribution center from Alan Walker with Chelan-Douglas Community Action Council

3:02:39 A.M. **Board recesses until Tuesday session.**

**Tuesday, February 8, 2022**

9:00:10 A.M. Chairman Overbay calls the Tuesday meeting to order. Present for session are Commissioners Bugert and Gering, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity

9:01:02 A.M. **Executive Session Re: Step 2 Grievance Hearing**

Upon motion and second by Commissioners Bugert and Gering, the Commission unanimously approves to move into a 20 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

**Extend executive session by 19 minutes – Public Notified**

9:40:06 A.M. **Move back to regular session**

9:40:59 A.M. **Public Works Director Eric Pierson**

**PUBLIC HEARING:** Intention to Sell County Property – Blaw Knox Paver  
Chairman Overbay opens the public hearing. No members of the public join are present. Public Comment period is closed.

9:42:34 A.M. **Discussion**

1. Interlocal Agreement with Pend Oreille County Regarding Equipment, Labor, and Materials
2. Call for Bids – Supplying Hot Mix Asphalt
3. Call for Bids – Supplying Crushed Aggregate for Seal Coat
4. Call for Bids – Supplying Emulsified Asphalt Product – CSS-1
5. Call for Bids – Supplying Emulsified Asphalt Product – CRS-2P
6. Survey Monument Preservation Policy
7. Changing hours for Solid Waste Facility

9:46:22 A.M. **Action**

Upon motion and second by Commissioner Gering and Bugert, the Commission unanimously approves the action items as follows:

1. Interlocal Agreement with Pend Oreille County Regarding Equipment, Labor and Materials 20220207A5-8
2. Call for Bids – Supplying Hot Mix Asphalt 20220207B1-1
3. Call for Bids – Supplying Crushed Aggregate for Seal Coat 20220207B1-2
4. Call for Bids – Supplying Emulsified Asphalt Product – CSS-1 20220207B1-3

5. Call for Bids – Supplying Emulsified Asphalt Product – CRS-2P 20220207B1-4
6. Survey Monument Preservation Policy 20220207R1-1

9:47:01 A.M. **Continued Discussion Re: Community Action Council letter of support**

9:56:57 A.M. **Action**

Upon motion and second by Commissioner Bugert and Gering, the Commission unanimously approves the action items as follows:

- Letter of support for CDCAC regarding food distribution center 20220207C8-2

9:59:21 A.M. **Executive Session**

Upon motion and second by Commissioners Gering and Bugert, the Commission unanimously approves to move into a 5 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

**Executive Session extended by 2 minutes – Public Notified**

10:06:02 A.M. **Move back to regular session**

10:15 A.M. **Community Development Interim Director Chris Young**

10:16:53 A.M. **Executive Session**

Upon motion and second by Commissioners Bugert and Gering, the Commission unanimously approves to move into a 10 minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with legal counsel matters relating to enforcement actions, litigations or potential litigation.

10:26:47 A.M. **Move back to regular session**

**Discussion**

1. Report summary on *Accessory Structures* and recommendation moving forward with proposed draft code changes.

10:36:08 A.M. **Recess**

11:00:20 A.M. **Fire Marshal Stephen Rinaldi**

**Discussion**

1. Departmental Update
2. EOC technology needs

11:30:07 A.M. **City of Chelan Administrator Wade Farris**

11:47:43 A.M. **Adjourn**

Board adjourns until Monday, February 14, 2022.

Weekly Voucher Approval for Payment	20220207B4-1
Current Expense	\$828,687.67
Other Funds	<u>\$387,984.91</u>
Total All Funds	\$1,216,672.58

BOARD OF CHELAN COUNTY COMMISSIONERS

KEVIN OVERBAY, CHAIRMAN

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CARLYE BAITY, Clerk of the Board